

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**SOMERSET
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Somerset Community Development District was held on **Monday, November 14, 2016 at 2:08 p.m. CST** at the Alys Beach office located at 9581 County Highway 30A, Alys Beach, Florida 32461.

Present and constituting a quorum:

Chris Gent	Board Supervisor, Chairman
John Rosenberg	Board Supervisor, Vice Chairman
John Heiser	Board Supervisor, Assistant Secretary
Charles Reichman	Board Supervisor, Assistant Secretary
George Hartley	Board Supervisor, Assistant Secretary

Also present were:

Chris Cleveland	District Manager, Rizzetta & Company, Inc.
Tucker Mackie	District Counsel, Hopping, Green & Sams <i>(via speaker phone)</i>
Jim Martelli	District Engineer, InnerLight Engineering <i>(via speaker phone)</i>

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cleveland called the meeting to order at 2:08 p.m. and read roll call confirming a quorum for the meeting

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting Held on August 8, 2016

On a Motion by Mr. Rosenberg, seconded by Mr. Hartley, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on August 8, 2016, for the Somerset Community Development District.
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FOURTH ORDER OF BUSINESS

**Ratification of Operation and
Maintenance Expenditures for July and
August 2016**

On a Motion by Mr. Gent, seconded by Mr. Rosenberg, with all in favor, the Board ratified the Operation and Maintenance Expenditures for July 2016 (\$48,133.95) and August 2016 (\$30,440.75) for the Somerset Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Audit Committee
Recommendations and Scheduling of the
Second Meeting of the Audit Committee**

Mr. Cleveland stated the next regularly scheduled Board meeting will be held on Monday, February 13, 2017.

On a Motion by Mr. Rosenberg, seconded by Mr. Hartley, with all in favor, the Board accepted the Audit Committee recommendations for Audit Proposal Instructions and Evaluation Criteria With Pricing for the District, authorized District Staff to proceed with advertising for auditing services and set February 13, 2017 at 2:00 p.m. as the second meeting of the Audit Committee at the Alys Beach office located at 9581 County Highway 30A, Alys Beach, Florida 32461, for the Somerset Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2017-03,
Amending Fiscal Year 2015/2016
Operating Budget**

On a Motion by Mr. Gent, seconded by Mr. Reichman, with all in favor, the Board adopted Resolution 2017-03 Amending Fiscal Year 2015/2016 Operating Budget, for the Somerset Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-04,
Prompt Payment Policies and Procedures**

Ms. Mackie stated that District Counsel is recommending adoption of this policy for the protection of the District to provide more detail than outlined within the statutes and clarify other areas open to interpretation in the statutory provisions. A brief discussion ensued.

On a Motion by Mr. Gent, seconded by Mr. Hartley, with all in favor, the Board adopted Resolution 2017-04, Prompt Payment Policies and Procedures, for the Somerset Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2017-05,
Redesignating the Treasurer of the District**

Mr. Cleveland stated Joseph Kennedy is no longer with Rizzetta and Company and a new Treasurer needs to be designated.

On a Motion by Mr. Rosenberg, seconded by Mr. Gent, with all in favor, the Board adopted Resolution 2017-05, Redesignating Mr. William Rizzetta as Treasurer of the District, for the Somerset Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Ms. Mackie did not have anything to report to the Board at this time.

B. District Engineer

Mr. Martelli did not have anything to report to the Board at this time.

C. District Manager

Mr. Cleveland stated that the next meeting of the Board of Supervisors' is scheduled for 2:00 p.m. (CST), Monday, February 13, 2017, at the Alys Beach office located at 9581 County Highway 30A, Alys Beach, Florida 32461.

TENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor requests at this time.

The Board called a brief recess to hold the Landowners' meeting.

On a Motion by Mr. Reichman, seconded by Mr. Rosenberg, with all in favor, the Board called a recess at 2:20 p.m. (CST) to conduct the Landowners' Meeting, for the Somerset Community Development District.

After a brief recess, Mr. Cleveland reconvened the meeting at 2:32 p.m. All those present at the onset of the recess were still in attendance when the meeting was reconvened.

ELEVENTH ORDER OF BUSINESS

Administration of the Oath of Office

Mr. Cleveland administered the Oath of Office to Mr. Rosenberg, Mr. Reichman and Mr. Hartley.

TWELFTH ORDER OF BUSINESS

**Consideration of Resolution 2017-01,
Canvassing and Certifying Election
Results**

Mr. Cleveland reviewed the results of the Landowners' Election held during the recess of the Board of Supervisors' meeting and stated that Resolution 2017-01 formally certifies that John Rosenberg and Charles Reichman received 222 votes and four-year terms and George Hartley received 221 votes and a two-year term. Mr. Rosenberg will be filling Seat 1, Mr. Reichman Seat 2 and Mr. Hartley Seat 3.

On a Motion by Mr. Rosenberg, seconded by Mr. Reichman, with all in favor, the Board adopted Resolution 2017-01, Canvassing and Certifying Election Results, certifying the 2016 Landowner Election results of John Rosenberg and Charles Reichman receiving 222 votes and four-year terms and George Hartley receiving 221 votes and a two-year term, for the Somerset Community Development District.

THIRTEENTH ORDER OF BUSINESS


**Consideration of Resolution 2017-02,
Designating Officers**

On a Motion by Mr. Rosenberg, seconded by Mr. Hartley, with all in favor, the Board adopted Resolution 2017-02, designating Chris Gent as Chairman, John Rosenberg as Vice Chair, and John Heiser, Charles Reichman, George Hartley, Chris Cleveland and Melissa Dobbins as Assistant Secretaries, for the Somerset Community Development District.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Hartley, seconded by Mr. Rosenberg with all in favor, the Board of Supervisors adjourned the meeting at 2:34 p.m. (CST), for the Somerset Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman