

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**SOMERSET
COMMUNITY DEVELOPMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Somerset Community Development District was held on **Monday, August 8, 2016 at 2:00 p.m. CDT** at the Alys Beach office located at 9581 County Highway 30A, Alys Beach, Florida 32461.

Present and constituting a quorum:

Chris Gent	Board Supervisor, Chairman
John Rosenberg	Board Supervisor, Vice Chairman
John Heiser	Board Supervisor, Assistant Secretary
Charles Reichman	Board Supervisor, Assistant Secretary

Also present were:

Chris Cleveland	District Manager, Rizzetta & Company, Inc.
Pete Williams	Vice President, Rizzetta & Company, Inc. <i>(via speaker phone)</i>
Tucker Mackie	District Counsel, Hopping, Green & Sams <i>(via speaker phone)</i>
Jim Martelli	District Engineer, InnerLight Engineering <i>(via speaker phone)</i>

Audience
Scott Skrien

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cleveland called the meeting to order at 2:00 pm and read roll call confirming a quorum for the meeting

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Skrien had a question regarding the budget increase. Mr. Williams stated that that would be discussed later in the meeting.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Regular Meeting Held on May 9, 2016

On a Motion by Mr. Gent, seconded by Mr. Rosenberg, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held on May 9, 2016, for the Somerset Community Development District.

FOURTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures for April, May and June 2016

On a Motion by Mr. Rosenberg, seconded by Mr. Gent, with all in favor, the Board ratified the Operation and Maintenance Expenditures for April 2016 (\$8,308.22), May 2016 (\$25,834.34), and June 2016 (\$15,570.44) for the Somerset Community Development District.

FIFTH ORDER OF BUSINESS

Appointment of an Audit Committee and Scheduling of the First Meeting of the Audit Committee

Mr. Williams stated that this is a procedural item required by Statute, typically done every three years. He discussed the process and asked the Board to appoint an Audit Committee and schedule the first meeting.

On a Motion by Mr. Heiser, seconded by Mr. Gent, with all in favor, the Board appointed the Board as the Audit Committee for the District and set November 14, 2016 at 2:00 p.m. as the first meeting of the Audit Committee, for the Somerset Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2016-04 Designating Dates, Time and Location for Regular Meetings of the Board of Supervisors' for Fiscal Year 2016/2017

Mr. Cleveland stated that historically the meetings have been held quarterly on the second Monday of the month at 2:00 p.m.

On a Motion by Mr. Rosenberg, seconded by Mr. Reichman, with all in favor, the Board adopted Resolution 2016-04 Designating Dates, Time and Location for Regular Meetings of the Board of Supervisors' for Fiscal Year 2016/2017 as November 14, 2016, February 13, 2017, May 8, 2017 and August 14, 2017 at 2:00 p.m. at the Alys Beach office located at 9581 County Highway 30A, Alys Beach, Florida 32461, for the Somerset Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-05
Designating a Date, Time and Location
for a Landowners' Meeting**

Mr. Williams noted that Landowners' Meetings are held every two years for the purpose of electing three Supervisors to the Board with Seats 1, 2, and 3 up for re-election this year, currently held by Mr. Rosenberg, Mr. Reichman and Mr. Hartley. Mr. Williams provided an overview of the Landowners' Meeting process and a brief discussion ensued.

On a Motion by Mr. Rosenberg, seconded by Mr. Gent, with all in favor, the Board adopted Resolution 2016-05 Designating a Date, Time and Location for a Landowners' Meeting as November 14, 2016 at 2:00 p.m. at the Alys Beach office located at 9581 County Highway 30A, Alys Beach, Florida 32461, for the Somerset Community Development District.

EIGHTH ORDER OF BUSINESS

**Public Hearing to Consider Adoption of
Fiscal Year 2016/2017 Budget**

On a Motion by Mr. Rosenberg, seconded by Mr. Gent, with all in favor, the Board opened a Public Hearing on Fiscal Year 2016/2017 Budget, for the Somerset Community Development District.

NINTH ORDER OF BUSINESS

**Presentation of Final Budget for Fiscal
Year 2016/2017**

Mr. Williams stated that updated projections for expenditures were done through June of 2016 and there were no recommendations by management to change the budget from the proposed budget presented in May 2016. Mr. Williams stated there were three main product types presently per the development plan within the community for assessments: the commercial assessment which would increase \$74.10, hotel assessments which would increase \$49.40, and single family homes which would increase \$98.81, necessitated by the \$70,000 increase in the budget for palm trees. A brief discussion ensued. There were no comments from the public.

On a Motion by Mr. Rosenberg, seconded by Mr. Reichman, with all in favor, the Board closed the Public Hearing on Fiscal Year 2016/2017 Budget, for the Somerset Community Development District.

TENTH ORDER OF BUSINESS

Public Hearing to Consider the Imposition of Operations and Maintenance Special Assessments, Adoption of an Assessment Roll, and the Levy, Collection and Enforcement of Same

On a Motion by Mr. Rosenberg, seconded by Mr. Heiser, with all in favor, the Board opened a Public Hearing on the Imposition of Operations and Maintenance Special Assessments, Adoption of an Assessment Roll, and the Levy, Collection and Enforcement of Same, for the Somerset Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of Resolution 2016-06, Approving Annual Appropriations and Adopting the Final Budget for Fiscal Year 2016/2017

Mr. Williams gave an overview of the budget which totals \$364,775 and assessment roll total of \$553,521.51 which includes the reserves and collection costs. He stated that the assessments for the three product types were as follows: commercial operation and maintenance assessment of \$544.98 and debt services assessment of \$1217.02 for a total assessment of \$1762; hotel operation and maintenance assessment of \$363.32 and debt services assessments of \$811.25 for a total assessment of \$1174.67, and single family operation and maintenance assessment of \$726.64, debt service assessments of \$1622.69 for a total of \$2349.33. There were no comments from the public.

On a Motion by Mr. Gent, seconded by Mr. Rosenberg, with all in favor, the Board adopted Resolution 2016-06, Approving Annual Appropriations and Adopting the Final Budget for Fiscal Year 2016/2017, for the Somerset Community Development District.

TWELFTH ORDER OF BUSINESS

Consideration of Resolution 2016-07, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2016/2017

There were no comments from the public.

On a Motion by Mr. Reichman, seconded by Mr. Rosenberg, with all in favor, the Board adopted Resolution 2016-07, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2016/2017 Budget, for the Somerset Community Development District.

On a Motion by Mr. Rosenberg, seconded by Mr. Gent , with all in favor, the Board closed the Public Hearing on the Imposition of Operations and Maintenance Special Assessments, Adoption of an Assessment Roll, and the Levy, Collection and Enforcement of Same, for the Somerset Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Consideration of Fiscal Year 2016/2017
Direct Collect Agreement**

Ms. Mackie gave an overview of the Direct Collect Agreement to the Board and stated that this is in the same form as in previous years. Discussion ensued.

On a Motion by Mr. Heiser, seconded by Mr. Gent, with all in favor, the Board approved the Fiscal Year 2016/2017 Direct Collect Agreement, for the Somerset Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-08,
Redesignating the Secretary of the District**

Mr. Cleveland advised the resolution designates Mr. Eric Dailey as Secretary of the District to replace the current Secretary, Mr. Pete Williams, who is retiring at the end of this month.

On a Motion by Mr. Gent, seconded by Mr. Rosenberg, with all in favor, the Board adopted Resolution 2016-08, Redesignating Mr. Eric Dailey as Secretary of the District, for the Somerset Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-09,
Redesignating the Assistant Treasurer of
the District**

Mr. Cleveland advised the resolution designates Mr. Shawn Wildermuth, CFO of Rizzetta & Co, as Assistant Treasurer of the District. Mr. Williams stated that this is being done in order to better distribute and facilitate task requirements for the District.

On a Motion by Mr. Gent, seconded by Mr. Rosenberg, with all in favor, the Board adopted Resolution 2016-09, Redesignating Mr. Shawn Wildermuth as Assistant Treasurer of the District, for the Somerset Community Development District.

SIXTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-10,
Redesignating the Treasurer of the District**

Mr. Williams advised the resolution designates Mr. Joe Kennedy, Manager of the Community Development District Accounting Department for Rizzetta & Co, as Treasurer of the District. He stated that this is being done in order to better distribute and facilitate task requirements for the District.

On a Motion by Mr. Gent, seconded by Mr. Rosenberg, with all in favor, the Board adopted Resolution 2016-10, Redesignating Mr. Joe Kennedy as Treasurer of the District, for the Somerset Community Development District.

SEVENTEETH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Ms. Mackie did not have anything to report to the Board at this time.

B. District Engineer

Mr. Martelli stated it had been a pleasure to work with Mr. Williams and wished him well in his retirement.

C. District Manager

Mr. Cleveland stated that the next regular meeting of the Board of Supervisors' is scheduled for 2:00 pm (CST), Monday, November 14, 2016, at the Alys beach office located at 9581 County Highway 30A, Alys Beach, Florida 32461.

EIGHTEENTH ORDER OF BUSINESS

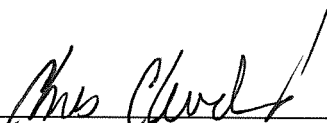
Supervisor Requests

There were no Supervisor requests at this time.

NINTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Heiser, seconded by Mr. Gent , with all in favor, the Board of Supervisors adjourned the meeting at 2:25 p.m. (CDT), for the Somerset Community Development District.


Secretary/Assistant Secretary


Chairman/Vice-Chairman